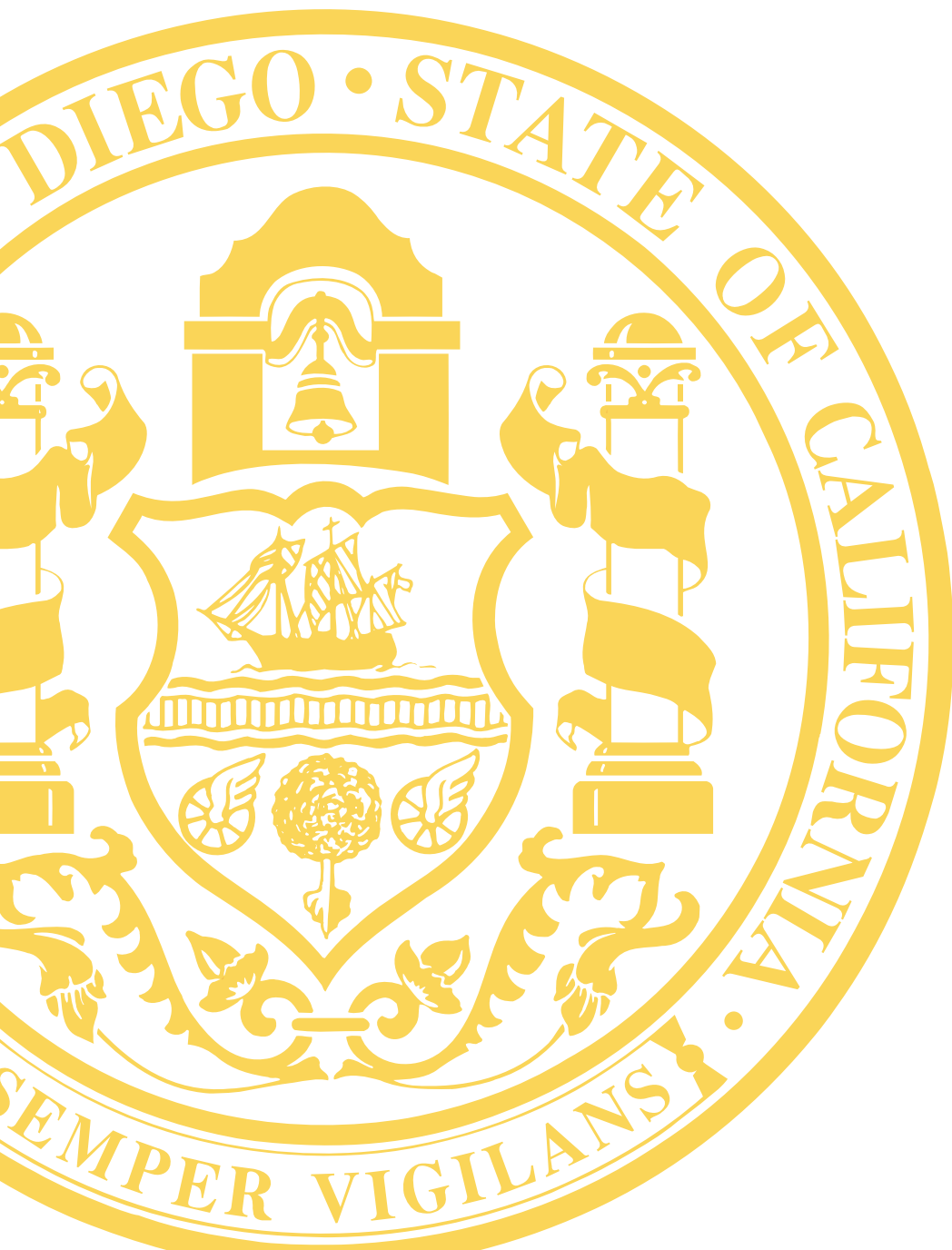


# GUIDE TO THE BUDGET

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# Capital Improvements Program

## Guide to the Budget

### Capital Improvements Program in Fiscal Year 2006

Beginning in Fiscal Year 2005 an effort has been made to focus on provision of more effective policymaking tools in the budget document. The first step in this process involved removing certain project pages from publication. Because the Capital Improvements Program (CIP) currently incorporates eleven fiscal years of data, there are many published projects that are not scheduled to begin for several years. Many of these projects will undergo dramatic changes in scope before they begin, thus rendering schedule, and cost data contained in the project pages obsolete. In order to showcase those projects that are funded and have work in progress, the Annual Fiscal Year 2006 CIP Budget incorporates project pages for only those projects that have funding encumbered, in continuing appropriations, or budget appropriations in the budget year.

All other projects - those that are planned for the outlying fiscal years, and those that have been deferred due to lack of identified funding – are incorporated in a new schedule. CIP Schedule X, which has been added to both Volumes IV and V, shows a one-line summary of every current and future project in the planned CIP. The projects are sorted by department and are shown in alphabetical order. Projects shown in bold have corresponding project pages, whereas those in regular font are future projects that will be published as funding is appropriated. This schedule is useful to policymakers as it reflects the entire capital budget and plan for expenditures in one location, which allows for better prioritization of available resources.

New Schedule Title		Department Summary of Financial Data Schedule X: Capital Improvement Project by Department								
Budget information provided		<u>Encumbered</u>	<u>Continuing Appropriation</u>	<u>FY2005 Proposed</u>	<u>FY2006 Projected</u>	<u>FY2007 Projected</u>	<u>FY2008 Projected</u>	<u>FY2009 Projected</u>	<u>FY2010-2015 Projected</u>	<u>Project Cost Projected</u>
35-050.0	Rose and Tecolote Creeks Water Quality Improvements	607,681	1,562,319							2,170,000
35-053.0	San Diego River Water Quality Improvement	-	1,500,000	-	300,000	-	-	-	-	1,800,000
<u>General Services - Administration Department Totals</u>		<u>6,317,167</u>	<u>6,258,439</u>	<u>2,495,800</u>	<u>685,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,756,406</u>
<b>IT&amp;C - Information Technology Department</b>										
37-508.0	Public Safety Communications Project	653,000	1,247,000	9,000,000	44,605,036	26,449,409	29,418,178	22,446,920	6,454,865	140,274,408
<u>IT&amp;C - Information Technology Department Totals</u>		<u>653,000</u>	<u>1,247,000</u>	<u>9,000,000</u>	<u>44,605,036</u>	<u>26,449,409</u>	<u>29,418,178</u>	<u>22,446,920</u>	<u>6,454,865</u>	<u>140,274,408</u>
<b>Library Department</b>										
35-102.0	Balboa Branch Library (Claremont Mesa)	-	613,664	317,693	5,316,141	1,000,847	3,655	-	-	7,252,000
35-111.0	Carmel Mountain Ranch Branch Library	-	-	762	150,610	119,631	1,002,456	936,691	10,850	2,221,000
35-071.0	College Heights/Rolando Branch Library	1,007,361	5,950,000	567,639	-	-	-	-	-	7,525,000
35-065.0	Kensington-Normal Heights Library	-	25,000	2,471,530	-	-	-	-	-	2,496,530
35-101.0	Logan Heights Branch Library	65,000	8,828,224	-	-	-	-	-	-	8,893,224
35-096.0	Mission Hills Branch Library	33,806	2,924,620	315,851	5,891,127	753,765	27,831	-	-	9,947,000
35-104.0	North Park Branch Library	-	601,624	500,000	854,782	8,749,162	3,223,976	149,054	-	14,078,598
35-098.0	North University Community Branch Library	42,139	5,982,861	-	1,258,000	-	-	-	-	7,283,000
35-100.0	Ocean Beach Branch Library	83,037	2,838,463	5,579,206	839,080	18,214	-	-	-	9,358,000
35-086.0	Otay East Branch Library	-	-	-	-	624,000	75,000	1,765,913	7,565,087	10,030,000
35-087.0	Otay Mesa/Nestor Branch Library Expansion	367,227	2,796,273	-	-	-	-	-	-	3,163,500
35-105.0	Pacific Beach Branch Library Improvements	-	-	-	-	2,589,000	-	-	-	2,589,000
Projects shown in BOLD have a project page										
		- 13 -								
Projects in <b>Bold</b> have a Department Project Page. Refer to the Index by Number or Index by Project Title of Volumes IV or V.										
City of San Diego Fiscal Year 2005 Proposed Budget										

Projects shown in BOLD have a project page

Projects in Bold have a Department Project Page. Refer to the Index by Number or Index by Project Title of Volumes IV or V.  
City of San Diego  
Fiscal Year 2005 Proposed Budget

# Capital Improvements Program

## Guide to the Budget

### Project Pages Overview

The CIP project pages are designed to provide citizens and City officials with accurate and informative financial and logistical information for every CIP project currently in progress or scheduled for Fiscal Year 2006. A brief description of the components is provided below, and a more complete description follows this page.

Department and Improvement Type Code

Project Number and Title

Key Information

Council District Map

Expenditures by Work Code Chart

Expenditures by Revenue Source Chart

Operating Budget Effect Chart

Project Contact Information

**Library**  
Library  
35-111.0 Carmel Mountain Ranch Branch Library

Council District: 5  
Community Plan: Carmel Mountain Ranch

Description: This project provides for a 2,500 square foot expansion of the existing branch library located at 12095 World Trade Drive. The enhanced facility will better serve the Carmel Mountain Ranch community. This project is part of the City of San Diego's Century Library System/Library Department Facility Improvements Program.


Justification: The existing library does not have a computer lab to provide enhanced computer services. Additional seating and collection space would also improve library services to patrons.

Operating Budget Effect: See the Operating Budget Effect Table.

Relationship to General and Community Plans: This project is consistent with the Carmel Mountain Ranch Community Plan, and it is in conformance with the City Progress Guide and General Plan.

Scheduling: Design is scheduled to begin in late Fiscal Year 2005 and continue through to Fiscal Year 2007. Construction is scheduled from Fiscal Years 2008-2010.

**Expenditure by Work Code Project Life**  
Design: \$175,372  
Construction: \$175,372  
Furniture: \$139,258



**Expenditures by Revenue Sources**

Revenue Source/Tag	Exp/Inv	Con Appn	FY2005	FY2007	FY2008	FY2009	FY2010
REVBND ML			151,372	119,631	1,002,456	936,696	10,850
Total			151,372	119,631	1,002,456	936,696	10,850
Work Codes	D	C	C	C	C	C	C

Revenue Source/Tag	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	Total
REVBND ML							221,000
Total							221,000
Work Codes							

**Operating Budget Effect**

Fiscal Year	Operating Costs	Maintenance Costs	Other Department	Total
2010				
Staffing	2,40	-	-	2,40
PE	\$ 105,308	\$ -	\$ -	\$ 105,308
NPE	\$ 30,368	\$ -	\$ -	\$ 30,368
Total Impact	\$ 135,676	\$ -	\$ -	\$ 135,676

Contact: Jon Dunchack  
E-Mail: jdunchack@sandiego.gov  
Phone: 619-533-3487

City of San Diego  
Proposed Fiscal Year 2006 Budget  
- 6 -

### Department and Improvement Type Code

The department listed is the department contributing management resources toward the CIP project in conformance with Administrative Regulation 1.60. Following the department name is the Improvement Type Code that indicates the kind of improvement the project will address. Refer to the Improvement Types/Project Types section for further details. In some cases, the Improvement Type Code may be the same as the department name, as in the example on the previous page.

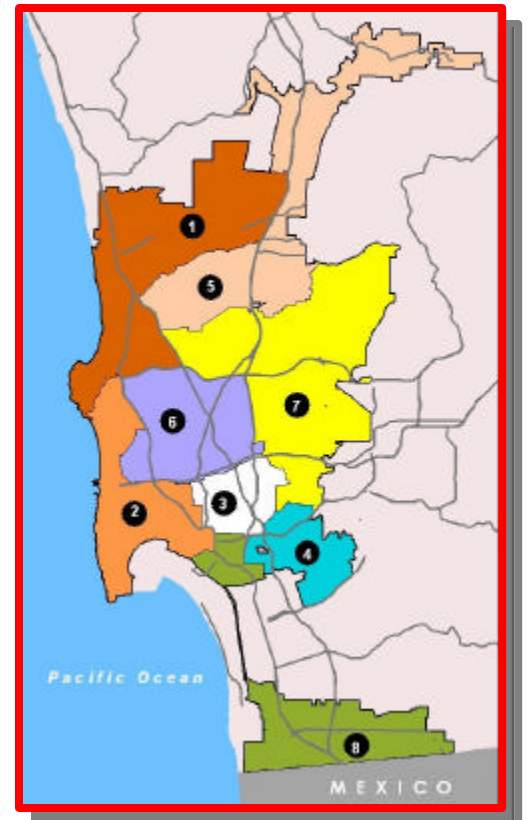
### Project Number and Title

The first two digits of the CIP number represent the Project Type Code. The next digits represent the assigned project number. The last digit indicates if the project is the main project or a sublet. Main projects end in a zero. Sublets end in numbers one through nine. Generally, sublets are not budgeted or published in the CIP. An example is CIP 35-114.0. The number 35 represents the project type “Building and Land – Library.” The next three numbers following the dash, 114, are the assigned project number and the last number following the decimal point, .0, indicates that this is the main project and not a sublet.

### Council District Map

This map indicates the Council District in which the project occurs. (In the project pages, the district(s) in which the projects occur will be shaded.)

District	Official
1	Councilmember Scott Peters
2	Vacant
3	Deputy Mayor Toni Atkins
4	Councilmember Tony Young
5	Councilmember Brian Maienschein
6	Councilmember Donna Frye
7	Councilmember Jim Madaffer
8	Vacant



# Capital Improvements Program

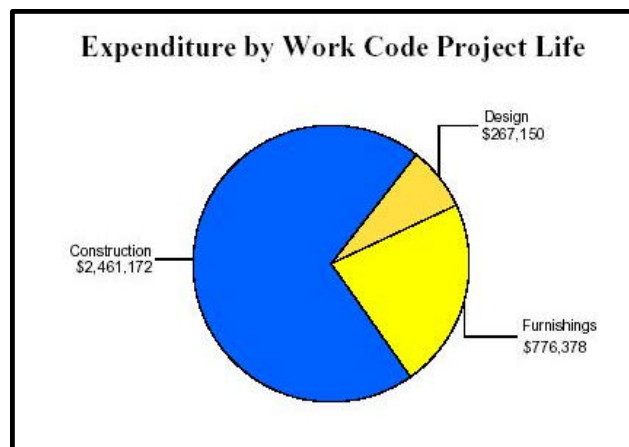
## Guide to the Budget

### Key Information

- *Description* – This is a brief statement explaining the scope and boundaries of a project as well as defining its outcome in the surrounding neighborhood(s).
- *Council District* – This lists the relevant City Council District (1-8). Projects that have a Citywide impact or are outside the City limits are so noted.
- *Community Plan Name* – This lists the affected Community Planning Area(s).
- *Justification* – This explains why a project is needed and describes any legal requirements for the project. This may include state or federal mandates.
- *Projects Scheduled in Fiscal Year* – This lists sub-projects (sublets) to be completed during Fiscal Year 2006. This includes anticipated work locations for some annual allocation projects.
- *Relationship to General and Community Plans* – This indicates whether a project is consistent with the affected community plans and in conformance with the City's Progress Guide and General Plan.
- *Scheduling* – This section provides the anticipated project schedule and includes the year(s) when design, construction, and other phases are expected to begin.
- *Operating Budget Effect* – This section estimates any ongoing operating expenses associated with a CIP project upon completion.

### Expenditure by Work Code

This pie chart provides an expenditure breakdown by Work Code for the life of the project. Work Codes represent categories of project expenditures necessary for project completion, including land acquisition, design, construction, and mitigation. Annual allocation projects do not have Expenditures by Work Code pie charts.



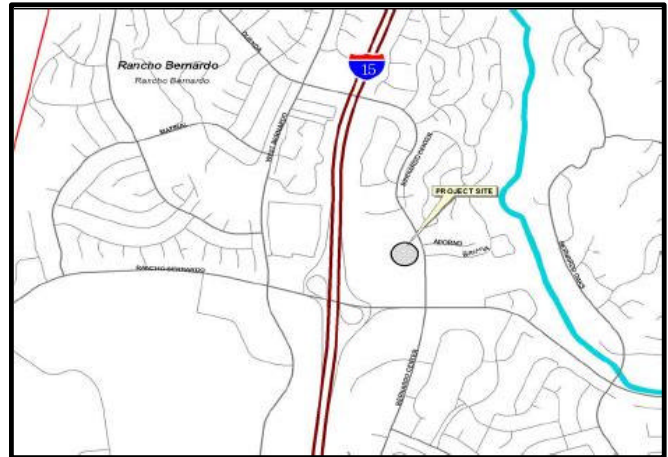
## Guide to the Budget

This is a detailed map that provides the location(s) of the site in the City of San Diego. A General Area map is also used throughout the document for projects that have locations that are currently unspecified.

*Policing Neighborhoods* are in italicized lettering with a purple outline defining the area.

Park lands are shaded green.

Though they are not displayed on this sample, military facilities are shaded yellow.



This table lists the levels and sources of funding (revenue sources) for the project up to Fiscal Year 2016. Not all projects will have funding for the entire projected time. See the Capital Project Funding Section of this document for further detail on this chart.

Expenditures by Revenue Source							
Revenue Source/Tag	Exp/Enc	Con Appn	FY2006	FY2007	FY2008	FY2009	FY2010
OTHRW E			1,711,500	62,206	4,802		
Total			1,711,500	62,206	4,802		
Work Codes							
Revenue Source/Tag		FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
OTHRW E							1,711,500
Total							1,711,500
Work Codes							

## Capital Improvements Program

### Guide to the Budget

#### Operating Budget Effect

This section provides detail by three categories on any ongoing estimated expenses associated with a CIP project upon completion. The Fiscal Year will indicate the year of the impact; if the completion date of the project is not known, the Fiscal Year will be “TBD” (To Be Determined). The operating budget effect shows the estimated net impact of the new facility on the operating budget, since many projects involve upgrades to or expansions of existing facilities.

Staffing refers to the number of full-time equivalent (FTE) positions required to operate and/or maintain the facility. The Personnel Expense (PE) represents the cost of positions or other personnel expense, and the Non-Personnel Expense (NPE) represents other costs associated with ongoing operations and maintenance.

Operating Budget Effect							
Fiscal Year		Operating		Maintenance		Other	Total
2010		Costs		Costs		Department	
Staffing		0.54		-		-	0.54
PE	\$	29,377	\$	-	\$	-	\$ 29,377
NPE	\$	32,800	\$	-	\$	-	\$ 32,800
Total Impact	\$	62,177	\$	-	\$	-	\$ 62,177

**Operating Costs** – This displays the cost to operate the building, facility, or park once it is opened.

**Maintenance Costs** – This displays the cost to maintain the new project, usually a building or facility.

**Other Department** – This displays other levels of costs related to the project that are not operating or maintenance in nature.

#### Contact Information

This section lists the contact person for the CIP project, including name, email address, and phone number. If a specific person was not identified in connection with a project, a generic contact name is provided instead.

Contact: Jon Dunchack

E-Mail: [jdunchack@sandiego.gov](mailto:jdunchack@sandiego.gov)

Phone: 619-533-3487



### Summary of Project Changes

The Summary of Project Changes provides a project-by-project comparison between the Annual Fiscal Year 2005 Budget and the Annual Fiscal Year 2006 Budget. All projects that appeared in the Fiscal Year 2005 Annual Budget are represented in the Summary of Project Changes. Projects are sorted by department and improvement type, then listed alphabetically. Some projects do not have any changes between Fiscal Year 2005 and Fiscal Year 2006, and these are noted as such. Other projects have been completed, deferred, or canceled. These projects are also noted in the Summary of Project Changes.

All remaining projects, as well as new projects, are shown with a brief description of the change. Changes may have resulted from modifications to the project scope, prior City Council Action (Resolutions and/or Ordinances), changes to a community's Public Facilities Financing Plan, total project cost adjustments, and/or revised revenue sources. Each project listed on the Summary of Project Changes shows the CIP Project Number, CIP Project Title, Fiscal Year 2006 Budget, Total Project Cost, and a description of the change.

### Unfunded Needs List

The Unfunded Needs List for each department provides the Mayor and City Council with a concise list of projects that are partially funded or not funded in the Annual Fiscal Year 2006 Budget. Arranged in the same order as the Summary of Project Changes, this list provides CIP Project Number, CIP Project Title, how much funding is required for the project to be initiated in Fiscal Years 2006 and 2007, and for the project to continue or be completed in Fiscal Years 2008 through 2016, and any clarifying comments. If a project has a project sheet and also appears in the Unfunded Needs List, the amount required will match the "Unidentified Funding" line in the Expenditures by Revenue Source table.

### Capital Improvements Program Schedules

The following schedules appear in the Proposed Budget to summarize the funding sources and spending areas of the Capital Improvements Program. These are presented in the Summary of Financial Data section.

#### *SCHEDULE VIII*

##### *Summary of Capital Improvements Program Expenditures by Revenue Source*

This schedule displays one year of actual expenditures, the prior budgeted year, this fiscal year's budget, and ten years of projected expenditures by the revenue sources utilized.

#### *SCHEDULE IX*

##### *Summary of Capital Improvements Program Expenditures by Improvement Type*

This schedule displays one year of actual expenditures, the prior budgeted year, this fiscal year's budget, and ten years of projected expenditures by department and improvement type.



# Capital Improvements Program

## Guide to the Budget

### *SCHEDULE X*

#### *Capital Improvement Projects by Department*

This schedule displays all projects that have a budget in expended and encumbered, continuing appropriations, or any fiscal year from 2006 to 2016. Projects are ordered by department and alphabetically by project title. Projects in bold have a Department Project Page. For specific project pages, refer to the Index by Number or Index by Project Title of Volumes IV or V.